

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

Meeting 64 - Monday, 14th March 2022	
Present: PH; NF; AL.	
1. Notes of Meeting 63 To follow.	NF
2. Reg 14 Consultation (5th February – 19th March 2022) NF and AL to cover last consultation event on Saturday, 19 th March, setting up at 10.45 am. After the event, all paperwork to be taken off the display stands, but kept until the adoption stage and for physical filing. At end of Reg 14 consultation, all remaining posters to be removed and AL to collect stands at the Co-op and return to council offices on Monday, 21 st March. Next stage is to take account of all response forms and edit the plan using BB's advice. The application for Reg 16 should allow 6 weeks, probably avoiding the school holidays i.e. it should start on 9 th June at the latest. SG agreed the following actions: 1. PH to ask MB to produce a spreadsheet to include all online, paper and word responses if possible. Spreadsheet to comprise columns for policies and response emails and be finished by 4 th April at latest. 2. SG to use spreadsheet to make edits and comprehensive recommendations to put to the next WP meeting. As this will require time, SG agreed to postpone the WP meeting until 3 rd May. WP members to be advised. 3. PH to ask SB about the deadline for getting all Reg 16 documents to HC on time and if we have to avoid the school holidays. 4. BB to be asked to produce final document by mid-May for this to go to ED&P and LTC at an extraordinary meeting, if necessary. 5. SG discussed the project timeline and NF offered to revise it in the light of the above.	NF & AL AL PH PH PH NF
3. Town Trail Some residents have pointed out that Policy TR1.1, bullet 3, (improving the Town Trail for better cycling and disabled access to include street lighting) is not compatible with the aim of protecting the Trail as a valued wildlife corridor. SG discussed the issue and agreed that it should be addressed in the edited NDP by changing the wording and looking at an acceptable compromise. This should include considering the Trail	

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<p>in sections, some of which (e.g. between the station and recreation ground) could be lit without serious adverse effects. However, the section between Bye Street and Little Marcle Road is highly sensitive, being home to many protected species such as hedgehogs, newts and slow worms. Current discussions with HC, the landowner, aim both to conserve these species and re-establish others, such as owls and bats. Any proposal to provide lighting for safe cycle/pedestrian/disabled access should therefore use suitable low-intensity, low-level, warmer coloured lighting. Such a scheme should be either a) switch-off from say, 11 pm to 5 am or b) use infra-red sensors that remain dimmed when the Town Trail is not in use.</p> <p>SG to liaise with BB on this issue and discuss possible removal of the word 'street' and addition as follows: "Any improvement, including lighting, should take account of the sensitivity of the Town Trail and the need to mitigate the effects on wildlife. (Footnote: See LVBA section 7.2.120)"</p> <p>4. Individual/Group Responses (1st Consultation) NF to liaise with PH to complete this record by mid-April.</p> <p>5. Consultants' Payments PH reported that the remaining payment to CT had been resolved. Payments from the Localities Grant (to BB, MB and for consultation costs) must be made by end-March. Consultation materials can be claimed, but not room hire and refreshments, which may have to be paid back. NF to send invoice for cost of Zoom licence used and expenditure on maps.</p>	<p>SG</p> <p>NF & PH</p> <p>NF</p>
<p>6. Date of Next Meeting Tuesday, 12th April 2022 – 10:30am</p>	